

Carroll Board of Canvassers
300 S Center Street, Rm 212
Westminster, MD 21157

Tuesday, October 15, 2024- Pre-Election Day Mail-in Ballot Canvass

ATTENDEES

Board of Canvassers:

| Name | Position | Party |
|-----------------|-----------|------------|
| Carol Coley | Member | Democratic |
| Karen Donaldson | Member | Republican |
| Mitch Edelman | Member | Democratic |
| Samuel Foster | Chairman | Democratic |
| Benjamin Watson | Secretary | Republican |

LBE Staff:

| Name | Position |
|---------------------|--------------------------------|
| Jennifer Bartholow | Deputy Director |
| Eduardo DeLima | Election IT Specialist III |
| Lukas Faber | County Technician |
| John Michael Gudger | Election Program Specialist II |
| Kimberly Jones | Election Program Supervisor II |
| Isaac Nogueron | Election Program Specialist II |
| Erin Perrone | Election Director |
| Olivia Smith | Election Program Specialist I |

Public:

| Name | Organization (if applicable) |
|----------------------|--|
| Katherine Adelaide | Carroll County Republican Central Committee – Chair, Election Integrity Subcommittee |
| Nancy Camma | Trump |
| Corynne Courpas | Carroll County Democratic Central Committee |
| Anonymous – John Doe | Citizen |
| Leslie Jenkins | Carroll County Republican Central Committee |

All canvassing teams, duplicating team members, ballot scanner operating team members, envelope openers, and runners in attendance are listed under the Canvass Participants section below.

DECLARATION OF QUORUM PRESENT

The meeting of the Board of Canvassers began at 10 am on Tuesday, October 15 22, 2024, at the gymnasium of the Robert Moton Building, 300 S Center Street, Westminster. There was a quorum of the Board of Canvassers, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present.

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CONFIRMATION OF OATH

Heather DeWees, the Clerk of the Court for Carroll County, administered and recorded the oath of each member of the Board of Canvassers on Wednesday, September 18, 2024. Ms. DeWees administered and recorded the oath of board counsel on Wednesday, October 16, 2024.

ANNOUNCEMENT OF OFFICERS

At a meeting on Wednesday, September 18, 2024, the Board of Canvassers elected Samuel Foster as Chairman of the Board of Canvassers and Benjamin Watson as Secretary.

PUBLIC NOTICE OF CANVASS

Mr. Foster noted that public notice of the mail-in ballot canvass was provided and that the notice was provided via the website, social media, and an email to various parties including candidates, central committees, and elected officials.

VERIFICATION OF THE SCANNING UNITS

Ms. Perrone stated that the ballot scanners being used in the canvass successfully passed Logic and Accuracy Testing on Friday, September 13, 2024. Ms. Perrone reported that the memory sticks created for this canvass were placed in the ballot scanners and sealed. Ms. Perrone noted the Ballot Scanner Serial Numbers and Seal Numbers from the Logic and Accuracy Testing documentation for each ballot scanner being used in the canvass.

Ms. Jones and Mr. DeLima verified that the seals on the ballot scanners were intact and recorded the scanner's serial number and seal number on the *DS200 Integrity Report – Pre-MIB1 Canvass*. Ms. Jones and Mr. DeLima noted that the ballot scanners' serial numbers and seal numbers from Logic and Accuracy Testing matched the ballot scanners' serial numbers and seal numbers before the canvass began.

The Board of Canvassers confirmed that the counts on the ballot scanners were zero. At the direction of Ms. Jones and Mr. DeLima, the Board of Canvassers signed the zero reports that were posted inside the front doors to the Robert Moton Building. After the Board of Canvassers signed the zero reports from each scanner, Ms. Bullock and Mr. Watson posted one copy of the Zero Report from the ballot scanners on the inside of the front doors to the Robert Moton Building. Ms. Jones and Mr. DeLima printed a second copy of the Zero Report, which were detached from the ballot scanners and attached to the *DS200 Integrity Report – Pre-MIB1 Canvass*.

A copy of the *DS200 Integrity Report – Pre-MIB1 Canvass* is attached to the minutes.

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CANVASSING OF BALLOTS

Overview of Canvass Process

Ms. Perrone explained the rules concerning public observation of the canvass. Ms. Perrone provided an overview of the canvassing process and noted that the rules were posted in the canvass room. Ballots were distributed to the bipartisan team of election judges operating the envelope openers.

Each canvassing team determined whether the voter signed the oath. After verifying that the oath is signed and with the envelope face down, each canvassing team removed the ballot, taking care that the envelope stays face down. After removing all the ballots in the batch, the ballot envelopes were set aside. Each canvassing team reviewed the ballots for compliance and tabulating acceptability.

Web delivered ballots were duplicated by a bipartisan ballot duplication teams and verified for accuracy.

Ballots that were not in compliance were placed in a folder, with the canvassing team's number, or other information identifying the canvassing team to which the ballot belonged, and the reason for the referral written on the header sheet. The folder with the ballot inside was referred to the Board of Canvassers for later review.

Those ballots that were in compliance and could be read by the ballot scanner were referred to the Board of Canvassers for acceptance.

Ms. Perrone reminded members of the public that there will not be an opportunity to challenge any board decisions because the Board of Canvassers will not be making any decisions on ballots. The first decision meeting will be at noon on Thursday, November 7, 2024.

Canvass Participants

| Canvasser | Names of Bipartisan Ballot Processing & Duplicating Canvassing Team Members |
|-----------|---|
| Team #1 | Susan Whitcomb & Norma Bair |
| Team #2 | Kristen McMasters & Paula Stonesifer |
| Team #3 | Becky Ritterhouse & Richard Wills |
| Team #4 | Josephine Billings & Delores Blubaugh |
| Team #5 | Michelle Moreau & Sandra Hohne |
| Team #6 | Marcia Heyman & Marilyn Sawaya |
| Team #7 | Wallace Brown & Anthony Zoccola |
| Team #8 | Stacey Jones & Brenda Breneman |
| Team #9 | Precious Morrison & Donna Schott |
| Team #10 | Elaine Lueras & Danielle Unglesbee |
| Team #11 | Carol Benson & Cindy Hirshberg |

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|-------------|--|
| Team #12 | Brian Joseph & Paula Rodig |
| Team #13 | Ronald Schmidt & Sylvia Bellak |
| Team #14 | Liuda Galinaitis & Denise Van Wingerden |
| Team #15 | Sue Roach & Estelle Frederick |
| Team #16 | John Michael Gudger & Olivia Smith |
| | |
| Team | Names of Bipartisan Envelope Openers & Floor Runners |
| Team #1 | Faye Davis & Patrick McCourt |
| Team #2 | Lori Grocholski & Sandra Ebbs |
| Team #3 | Wendy Raith & Kim Frock |
| Team #4 | Cheryl Steinbacher & Kimberly Smithson |
| | |
| Team | Names of Bipartisan Ballot Scanner Operating Team Members |
| Team #1 | Betsy Scott & Andrew Pak |
| Team #2 | Pamela Malkin & Judy Cook |
| Team #3 | Elena Hodgkiss & Barb Partenope |
| Team #4 | John Scott & Guin Elizabeth Gilberto |
| Team #5 | Deborah Palm & Bruce Westervelt |
| Team #6 | Andrew DeMario & Dave Traenkner |
| Team #7 | Lukas Faber – County Technician |

Canvassing of Ballots

Ms. Coley made a motion to accept and approve the opening and tabulation of the ballots. Ms. Donaldson seconded the motion, and the motion passed unanimously.

Board Action

There was a motion by Mr. Watson to suggest to Director Perrone that scanning 2 persons teams work side by side. Ms. Donaldson seconded the motion. Mr. Foster supported the motion, Ms. Coley did not support the motion, and Mr. Edelman abstained from the vote. The motion passed by majority of the vote.

Challenges During Canvass

There were no challenges brought forth in the canvass because the Board of Canvassers did not have a decision meeting during this canvass.

Canvass Closing

After scanning all accepted mail-in ballots, Ms. Jones and Mr. DeLima verified the total public count matched the number of ballots canvassed, locked the ballot scanners and shut them down without printing results.

A copy of the *DS200 Integrity Report – Pre-MIB1 Canvass* is attached to the minutes.

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DAILY CANVASSING STATISTICS

| Mail-In Ballot Canvass Statistics- Day 1 | Number of Ballots |
|--|-------------------|
| Total Ballots Presented | 7,000 |
| Accepted Ballots | 6,986 |
| Rejected Ballots | 0 |
| Ballots held over by the Board of Canvassers (if applicable) | 14 |
| Ballots removed from canvass for oath cure | 0 |

RECESS

The canvass recessed at 2:45 pm and will reconvene on Thursday, November 7, 2024, at 10 am. Ms. Jones and Mr. DeLima recorded the public count, turned the scanners off, and affixed a seal.